

# Public Document Pack



**Barry Keel**  
Chief Executive

Plymouth City Council  
Civic Centre  
Plymouth PL1 2AA

[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)

Date 27 February 2012

Please ask for: Nicola Kirby, Senior Democratic Support Officer (Cabinet)  
T: 01752 304867 E: [nicola.kirby@plymouth.gov.uk](mailto:nicola.kirby@plymouth.gov.uk)

## **EXTRAORDINARY MEETING OF THE CITY COUNCIL**

### **ORDER OF PROCEEDINGS**

**Date:** Monday 27 February 2012

**Time:** 1.45 pm

**Venue:** COUNCIL HOUSE, PLYMOUTH (next to the Civic Centre)

#### **Members:**

The Lord Mayor, Councillor Brookshaw, Chair

The Deputy Lord Mayor, Councillor Delbridge, Vice Chair

Councillors Mrs Aspinall, Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Browne, Casey, Churchill, Coker, Davey, Mrs Dolan, Drean, Evans, K Foster, Mrs Foster, Fry, Gordon, Haydon, James, Jordan, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Lowry, Dr. Mahony, McDonald, Monahan, Murphy, Mrs Nelder, Nicholson, Mrs Nicholson, Penberthy, Mrs Pengelly, Rennie, Reynolds, Ricketts, Dr. Salter, Singh, John Smith, Peter Smith, Stark, Stevens, Thompson, Tuffin, Tuohy, Vincent, Wheeler, Wiggins, Wildy, Williams and Wright.

The Order of Proceedings is attached

**Barry Keel**  
Chief Executive

# **CITY COUNCIL**

## **EGM 27.2.12 ORDER OF PROCEEDINGS**

### **AGENDA**

#### **PART I – PUBLIC MEETING**

**EGM OF THE CITY  
COUNCIL  
ORDER OF PROCEEDINGS**

27 February 2012



**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE LIST SITUATED AT THE REAR OF THE CHAMBER.**

**FIRE, EMERGENCY AND OTHER PROCEDURES**

Would you please note that –

- Toilets are situated at the front of the Council House at the foot of the stairs.
- If the fire alarm sounds, make your way immediately out of the public gallery through the exit at the back (the door through which you entered). For those in the Council Chamber the exit is through the doors at the back of the Chamber and down the stairs to the front of the Council House. The assembly area is to the right as you exit the Council House. For the mobility impaired, the assembly point is directly in front of the Council House car park.
- If you are in need of first aid, please make yourself known to any Council officer and the designated first aiders will be contacted.
- Unless the Chair agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used during meetings.
- Smoking is not permitted within the Council House building.

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

The Assistant Director for Democracy and Governance will invite councillors to make any declarations of interest relevant to the Extraordinary General Meeting today.

Councillors are reminded that an interest may be personal or prejudicial, in accordance with the Local Government Code of Conduct, or in accordance with Section 106 of the Local Government Finance Act, 1992.

In declaring a personal interest, councillors are advised that they must also declare the nature of that interest.

**3 CONSIDERATION OF RECRUITMENT OF CHIEF EXECUTIVE SUPPLEMENT**

The Assistant Director for Democracy and Governance will present the written report of the Chief Executive on the recruitment of a Chief Executive and a proposal will be sought from the Council.

Subject to the recommendations in the written report being moved and seconded, the Lord Mayor will invite the Council to vote on the recommendations –

- (1) to agree to appoint a new Chief Executive (designated as the Council's Head of Paid Service) through an open recruitment process;
- (2) that subject to recommendation (1) above, the Assistant Director for Human Resources and Organisational Development -
  - (a) draw up a statement specifying the duties of the Chief Executive and the qualifications or qualities sought from the person to be appointed and other terms and conditions of service;
  - (b) draft proposals for advertising the post to bring it to the attention of persons who are qualified to apply for it;
  - (c) draft proposals for the recruitment process (including the appointment of external consultants to support the process);
  - (d) convene a Chief Officer Appointment Panel to comprise the Leader of the Council, Shadow Leader and five councillors on a proportionality basis, to consider and agree (a) to (c) above and to conduct the recruitment process and either interview all qualified candidates or draw up a shortlist for interview and then to agree a proposed candidate for appointment for recommendation to Full Council.

#### **4 EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

This page is intentionally left blank